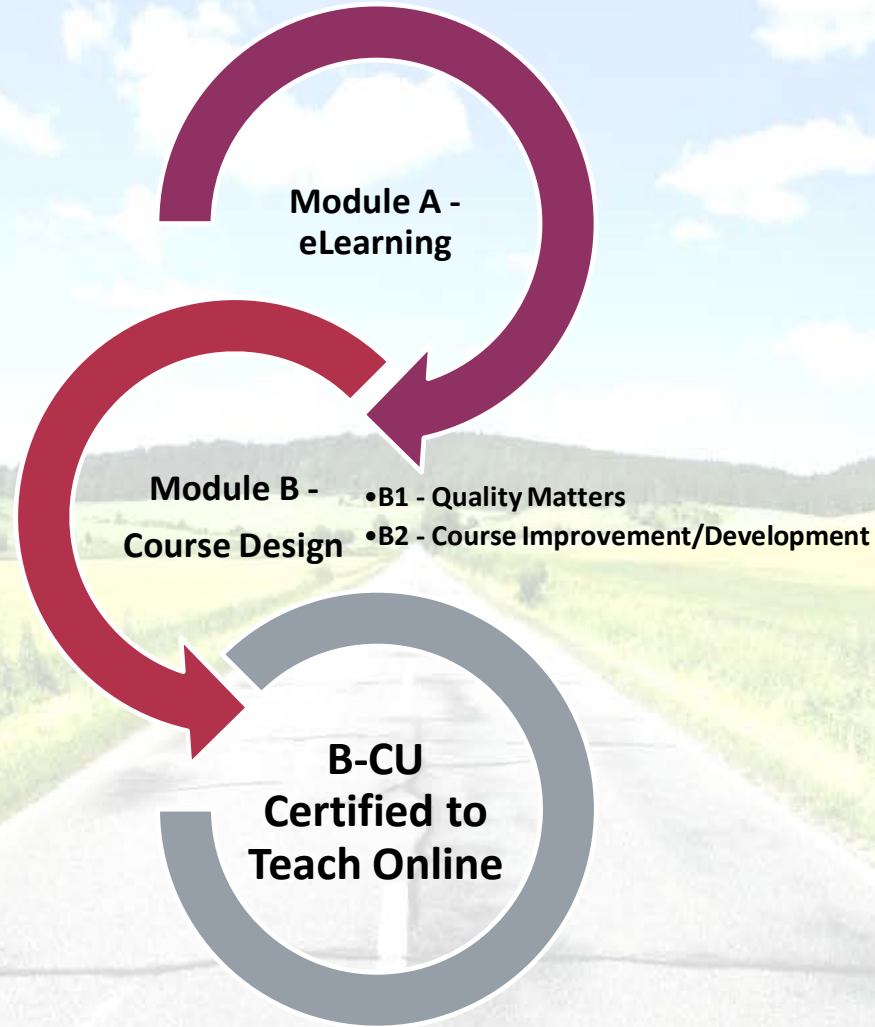


# The Road to B-CU Online Certification





## Spring 2018 Faculty Online Certification Training Schedule

### Module A- eLearning

Faculty will demonstrate the comprehensive skills in navigating eLearning as well as Online Meetings.

Successful completion of Module A with at least 90% is a prerequisite for registering for Module B.

**Contact:** [stylesh@cookman.edu](mailto:stylesh@cookman.edu)

Components	Learning Outcomes	Method	Registration	Class Dates
eLearning	Successfully demonstrate application of eLearning navigational and course building skills in an eLearning course site.	Online Or Test Out	1/8/2018 – 1/22/18	1/22/2018 – 2/12/2018 <sup>1</sup>

<sup>1</sup> Note: This document is adapted from Norfolk State University-School of Extended Learning.



## Spring 2018 Faculty Online Certification Training Schedule

### Module B –Course Design (*B1 – Quality Matters & B2 – Course Improvement/Development*)

Faculty will demonstrate the comprehensive skills in the design, development or improvement of an online or blended course with 90% accuracy.

**Faculty will receive a certificate of completion.**

**Contact:** [nettlest@cookman.edu](mailto:nettlest@cookman.edu)

	Components	Learning Outcomes	Method	Registration	Class Dates
<b>Module B1</b>	<b>Quality Matters Applying the Quality Matters Rubric On Campus –</b> On Campus Faculty	Successfully complete one 8-hour campus-based APPQMR workshop. <i>Offered as 2 half day sessions or one full day session.</i>	<b>Small group, or submission of APPQMR QM certificate</b>	2/12/2018 - 2/19/2018	<b>2/21/2018 (full) 2/22/2018 (half) 2/23/2018 (half) 2/24/2018 (full)</b> <i>Workshop offered only with minimum 6 registered participants.</i>
	<b>OR</b>				
	<b>Quality Matters Applying the Quality Matters Rubric Online –</b> <i>Only</i> Off Campus/At a Distance Faculty	Successfully complete the 2-week online APPQMR workshop.	<b>Online or submission of APPQMR QM Certificate</b>	2/12/18 - 2/16/18	<b>2/20/18 – 3/6/18</b> <i>(2 weeks)</i>



## Spring 2018 Faculty Online Certification Training Schedule

### Module B –Course Design (*B1 – Quality Matters & B2 – Course Improvement/Development*)

Faculty will demonstrate the comprehensive skills in the design, development or improvement of an online or blended course with 90% accuracy.

**Faculty will receive a certificate of completion.**

**Contact:** [nettlest@cookman.edu](mailto:nettlest@cookman.edu)

	Components	Learning Outcomes	Method	Registration		Class Dates
Module B2	<b>Course Improvement</b> <i>(have taught online at B-CU within the last 18 months prior to current semester)</i>	Successfully demonstrate the ability to apply the QM Rubric using the self-review tool. Successfully apply the online and blended master syllabus. Customize Start Here page. Complete Course Organization and Course Review Worksheets. Develop an eLearning activity using SoftChalk Create.	<b>Online</b>	<i>Automatic Registration based on Module B1 Completion</i>	<i>Automatic Registration based on Module B1 Completion</i>	<b>3/20/2018 – 4/3/2018</b>
	<b>OR</b>					
	<b>Course Development</b> <i>(have not taught online at B-CU prior to the current semester or have not taught online at BCU within the last 18 months)</i>	Successfully apply the online and blended master syllabus. Customize default start here page. Create course modules. Develop measurable objectives and align with assessments. Develop an eLearning activity using SoftChalk Create.	<b>Online</b>	<i>Automatic Registration based on Module B1 Completion</i>	<i>Automatic Registration based on Module B1 Completion</i>	<b>3/20/2018 – 4/3/2018</b>